System: _____
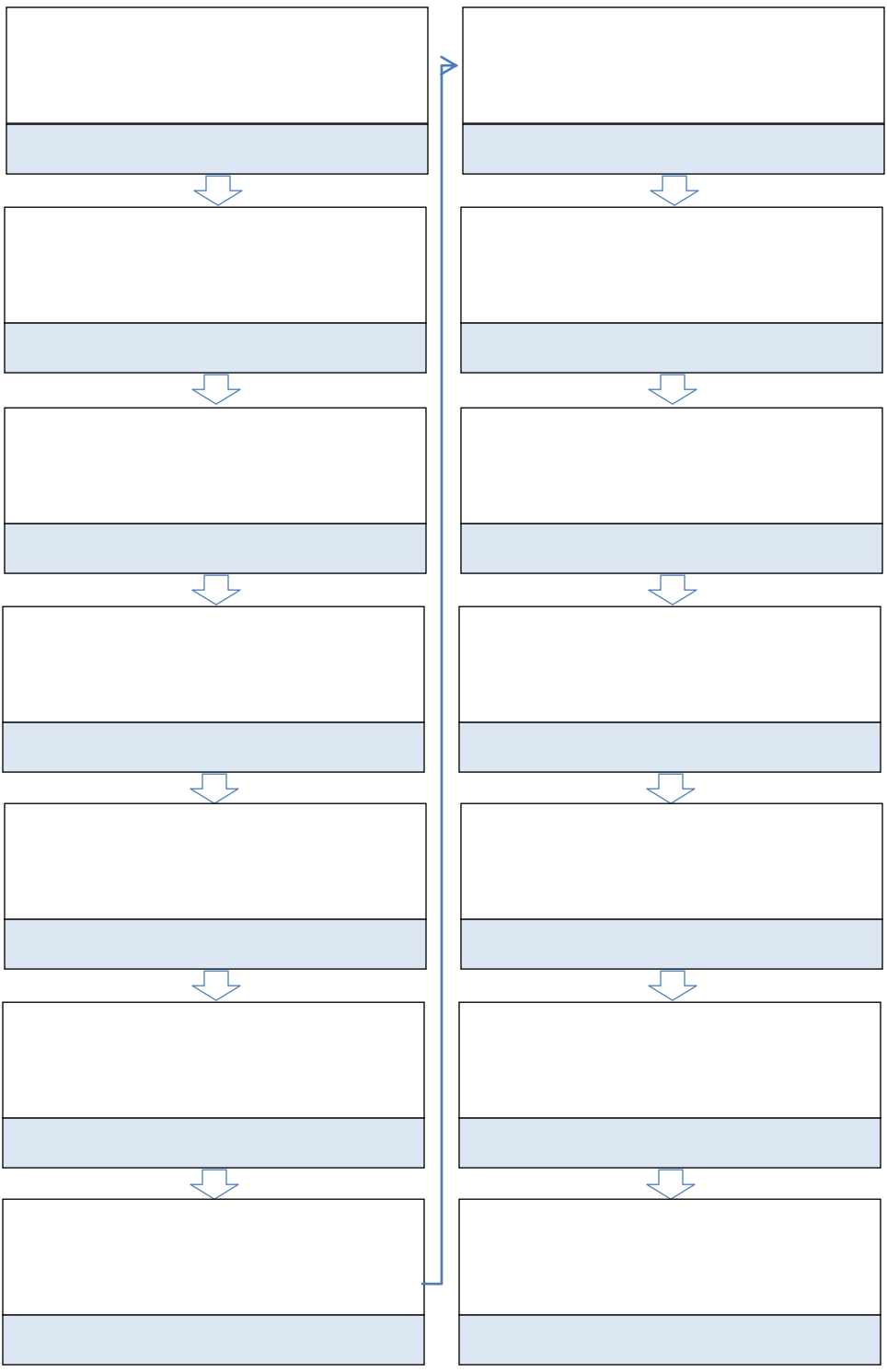
System Objectives:
1.

Improvement Options:
1.

Key Requirements Of A Successful System

1. Does it work (i.e. achieve the system's objectives)
2. Is it replicable and predictable?
3. Is it be broken into simple, repeatable steps?
4. Can those steps be accomplished by someone with minimal training?
5. Has it been refined so it can it be executed in minimal amounts of time?